



EmployAbility

Spinal Cord Injuries Australia

Empowering people
with physical disability

ONLINE EMPLOYMENT TRAINING PROGRAM OVERVIEW

Living with physical disability and the complexities surrounding it, can make looking for work an overwhelming experience.

The EmployAbility online employment training program has been developed and is delivered by people with lived experience of physical disability. They understand that everybody's journey will be different and there is no 'one size fits all' when it comes to understanding the complexities of disability and looking for work.

The online employment training program covers a range of topics specific to people with physical disability, that will help develop your knowledge, skills and confidence when looking for work.

Once your registration has been confirmed, you'll be assigned an Employment Coach who will guide and support you through our online training program and throughout your employment journey. With the successful completion of the EmployAbility online employment program, your Employment Coach will then work with you to put what you've learnt into action. This will include helping you through the job application and interview process, getting the job and post-employment follow up, to make sure that you are happy in your new role.

COURSE DETAILS

MODULE 1 - JOURNEY TO WORK

Provide an overview of the job search process from start to finish..
Create SMART short and long-term employment goals.

Create a comprehensive Employment Journey Plan to include short and long-term goals based on the initial assessment interviews.

MODULE 2 - FOUNDATIONS FOR SUCCESS

Establish a positive mindset to successfully engage in all the program activities and ultimately secure a job.

MODULE 3 - DISABILITY AND JOB SEARCH

Provide a thorough understanding of the challenges a person with disability may encounter while job searching, and provide techniques to deal with each barrier. This includes understanding legal frameworks for a person with disability as well as discussing taboo topics during the application process.

MODULE 4 - MY SKILLS AND EXPERIENCE

Understanding the individual's skills and experience alongside their capacity to work as a person living with disability in order to develop a clear and focused job, employer and sector target.

Mapping out existing skills and experience and relating that to realistic job seeking goals.

MODULE 5 - EFFECTIVE JOB SEARCH

An in-depth look at the job search process and an introduction to the job market and how to approach it as a job seeker living with disability, to maximise your probability of securing a job and successfully meeting your job search goals.

MODULE 6 - IMPACTFUL RESUMES

A guide to understanding the role of the resume and how to create one that will speak to the employer and secure an interview.

Tips and tricks as well as providing a set of templates to use for different roles/circumstances.

MODULE 7 - POWERFUL COVER LETTERS

Understand the importance of the cover letter in getting the attention of the hiring manager and learning simple tips to create letters that will set the application apart from all others.

MODULE 8 - MARKETING YOURSELF

With a significant percentage of jobs filled through an informal network (non-advertised), this module emphasises the importance of being able to effectively promote a participant's skills and experience.

MODULE 9 - SUCCESSFUL INTERVIEWS

Instil the ability to navigate the final hurdle in the job search process with confidence.

This module will provide the participant with the tools to approach the interview in the right mindset as well as advice on how to convince the employer they are the perfect candidate for the role.

MODULE 10 - TRANSITION TO WORK

Preparation for starting the new job to ensure that the passage to employment is a successful and sustainable one for both the participant and the employer.



REGISTER YOUR INTEREST

If you're ready to start looking for work, consider EmployAbility to support your journey to work. Contact our friendly SCIA Customer Connect team for further information on **1800 813 775**, or [REGISTER HERE](#) to express your interest.

