

States and territories will move at different times based on local conditions.

STEP 1 PLAN & PILOT Completed

- Create COVID-Safe plan, policy and procedures.
- Prepare offices and sites to meet social distancing requirements, hygiene protocols, COVID signage and fulfill PPE requirements.
- Staff to work from home (for those able to).
- Team A and Team B staff split for those who are unable to work from home.
- NeuroMoves sites closed, and clients supported via Telehealth (where applicable)
- Peer Support team offer Telehealth support.
- Emergency Services continue to operate under modified work practices including PPE.
- No face to face meetings
- Prepare the re-design of all sites.

STEP 2 IMPLEMENT & REVIEW Current

- Register to be COVID-Safe compliant - DONE
- Finalise the re-design of all sites.
- Issue and train staff on how to use the appropriate PPE in the new work practices.
- Assign COVID Hygiene Marshalls at all sites.
- All face to face meetings cancelled.
- NeuroMoves sites operate under Dept. of Health advice and restrictions, and offer Telehealth service.
- Peer Support remain working from home, offering Telehealth, and piloting the option of returning to the spinal units (if it is safe to do so).
- Emergency Services continue to operate under modified work practices including PPE.
- Staff have the option to remain working from home or voluntarily return to a safe SCIA site.

STEP 3 MONITOR & IMPROVE

- Staff remain working in separate teams if they wish to return to the safe SCIA sites.
- Strict PPE, social distancing and hygiene protocols remain in place at all sites.
- COVID-Safe Hygiene Marshalls at all sites.
- Resume face to face services for all clients across all NeuroMoves sites (where applicable), while continuing to offer home visits and Telehealth.
- Peer Support to return to the spinal units (if it is safe to do so) and continue to offer Telehealth.
- Emergency Services continue to operate under modified work practices including PPE.
- Return of face to face meetings if safe to do so.

 **Maintain 1.5m physical distancing**  **Maintain hand hygiene**  **Practise respiratory hygiene**  **Stay home when sick**  **Download the COVIDSafe app**  **COVIDSafe Plans for Workplaces and Premises**